

Phil Norrey  
Chief Executive

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To: The Chairman and Members of  
the Appeals Committee

County Hall  
Topsham Road  
Exeter  
Devon  
EX2 4QD

(See below)

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Your ref :  
Our ref :

Date : 19 August 2016  
Please ask for: Fiona Rutley 01392 382305

Email: [fiona.rutley@devon.gov.uk](mailto:fiona.rutley@devon.gov.uk)  
Phone 01392 382305  
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## **APPEALS COMMITTEE**

Tuesday, 6th September, 2016

A meeting of the Appeals Committee is to be held on the above date, at 9.45 am in the Committee Suite, County Hall, Exeter to consider the following matters.

P NORREY  
Chief Executive

## **A G E N D A**

### **PART 1 - OPEN COMMITTEE**

- 1 Apologies for Absence
- 2 Minutes (Pages 1 - 2)

Minutes of the meeting held on 18 July 2016, attached

- 3 Items Requiring Urgent Attention

Items which, in the opinion of the Chairman, should be considered at the meeting as a matter of urgency.

### **PART 11 - ITEMS WHICH MAY BE TAKEN IN THE ABSENCE OF THE PUBLIC AND PRESS**

- 4 Exclusion of the Press and Public

**Recommendation:** that the press and public be excluded from the meeting for the following item of business under Section 100A(4) of the Local Government Act 1972 on the grounds that it involves the likely disclosure of exempt information as defined in Paragraphs 1 and 2 of Schedule 12A of the Act, namely information which is likely to reveal the identity of an individual relating to their financial affairs and in accordance with Section 36 of the Freedom of Information Act 2000 by virtue of the fact that the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

5 Budget Monitoring

Head of Services for Communities to report.

6 School Transport Appeals

Timetable attached, together with briefing notes prepared by the Head of Education and Learning and representations from appellants.

*Members are reminded that Part II Reports contain confidential information and should therefore be treated accordingly. They should not be disclosed or passed on to any other person(s). Members are also reminded of the need to dispose of such reports carefully and are therefore invited to return them to the Democratic Services Officer at the conclusion of the meeting for disposal.*

**MEMBERS ARE REQUESTED TO SIGN THE ATTENDANCE REGISTER**

**Membership**

Councillors J Knight (Chairman), J Hawkins, S Randall-Johnson, E Wragg and R Julian

**Declaration of Interests**

Members are reminded that they must declare any interest they may have in any item to be considered at this meeting, prior to any discussion taking place on that item.

**Access to Information**

Any person wishing to inspect any minutes, reports or lists of background papers relating to any item on this agenda should contact Fiona Rutley 01392 382305.

**Emergencies**

In the event of the fire alarm sounding leave the building immediately by the nearest available exit, following the fire exit signs. If doors fail to unlock press the Green break glass next to the door. Do not stop to collect personal belongings, do not use the lifts, do not re-enter the building until told to do so.

**Mobile Phones**

Please switch off all mobile phones before entering the Committee Room or Council Chamber